



STREET YOGA BOARD DIRECTORS DUTIES, RESPONSIBILITIES & EXPECTATIONS

This document describes the essential governance responsibilities for members of Street Yoga's Board of Directors. All Board members are expected to understand and agree to fulfill these duties, responsibilities, and expectations during their term of service.

RESPONSIBILITIES

The Board is specifically responsible for the following responsibilities:

1. Determine overall direction for the organization, including: Values, vision, mission, goals, and plans
2. Establish the policy framework
3. Adopt a budget
4. Set reporting guidelines including:
 - a. Progress toward goals
 - b. Compliance with policy
 - c. Compliance with budget
5. Safeguard the interests of the public and/or constituents
6. Employ and evaluate the executive director
7. Ensure that the organization has adequate resources
8. Approve agreements on behalf of the organization: Contracts, sales and purchases, inter-organizational agreements
9. Represent the organization in the community
10. Offer the perspective and assistance of individual members

DUTIES

By law, the individuals on the Board of Directors are responsible for the actions of the corporation.

By agreeing to serve on a non-profit Board of Directors in Washington, you are taking on certain legal duties and responsibilities related to this position.

These are:

Duty of Obedience

- Comply with state and federal laws and the organization's bylaws and articles.
- Put the good of the organization first
- Be faithful to the mission

Duty of Loyalty

- Act in good faith
- Do not withhold conflicts of interest, and act to minimize any that do exist

Duty of Care (a.k.a. Be Informed)

- You must be attentive to the affairs of the corporation and make sure you have the information you need to make responsible decisions. You should exercise the same care that you would running your own business.
- Use diligence and prudence in governing the organization
- Examine evidence, deliberate, and make informed decisions
- Document attendance, discussion, and decisions in the minutes, the legal record of your organization's business
- Read board materials, especially the meeting minutes, attend meetings, and vote. • Understand your sources of income and any restrictions that come with them
- Monitor how funds are expended

EXECTIONS

Street Yoga Board Members understand and agree to the following organizational expectations of service and contribution:

- Attend monthly meetings. Call in advance if unable to attend. Attend a minimum of nine meetings per year.
- Participate on one standing committee and/or ad hoc committees.
- Act as an ambassador in the community building relationships with others to publicize Street Yoga's work and set the stage for ongoing support for the organization.
- Fully participate and play a lead or supporting role in all fundraising activities. This includes publicizing events, inviting members of your networks, assisting with logistics, hosting duties, follow up, and relationship building with friends, volunteers, donors and potential donors.
- Raise or donate an annual financial contribution at a minimum level of \$500.00, which may include corporate matching contributions and in-kind giving contributions as accepted by the Board.
- Assist with recruitment of additional board members to ensure strong leadership.
- Provide an average of ten hours per month of service to the organization.
- Participate in an annual board retreat of at least one full day.
- Read and respond to email in a timely manner.
- Be accountable for fulfilling tasks and following established policies.
- Act in alignment with Street Yoga's values in all areas of work with the organization.
- Reflect on the quality of your work, your contribution, and the board's effectiveness as a whole.
- Adhere to all duties and responsibilities of Board Members.
- Have fun while bringing Street Yoga's mission to the world.